



**MINUTES  
BOARD OF COMMISSIONERS  
REGULAR MEETING  
OCTOBER 10, 2023  
6:00 PM**

**MEETING WAS CALLED TO ORDER BY COMMISSIONER CARTER AT 6:00 PM. THE PLEDGE OF ALLEGIANCE WAS LED BY COMMISSIONER CARTER AND THE INVOCATION WAS LED BY BOB MURPHY.**

**Public Comment:** No public comment.

**CONSENT AGENDA**

**Agenda Item: Approve the minutes from September 12, 2023, 1<sup>st</sup> FY2023/2024 TRIM meeting.**

*Commissioner Murphy made a motion to approve the minutes from the September 12, 2023, 1<sup>st</sup> FY2023/2024 TRIM meeting as written. Commissioner Labrato seconded the motion. All were in favor; motion carried.*

**Agenda Item: Approve the minutes from September 12, 2023, regular meeting.**

*Commissioner Delp made a motion to approve the minutes from the September 12, 2023, regular meeting as written. Commissioner Poole seconded the motion. All were in favor; motion carried.*

**Agenda Item: Approve the minutes from September 26, 2023, 2<sup>nd</sup> FY 2023/2024 TRIM meeting.**

*Commissioner Murphy made a motion to approve the minutes from the September 26, 2023, 2<sup>nd</sup> FY 2023/2024 TRIM meeting as written. Commissioner Poole seconded the motion. All were in favor; motion carried.*

**ADMINISTRATIVE AGENDA**

**Agenda Item: Treasurer's Report.** Commissioner Delp presented the treasurer's report. As of September 30, 2023, the year-to-date fiscal expenses represent 82% of the annual budgeted expenses. The district received \$15,001.21 in impact fees for the month of September. There were no unforeseen expenses.

*Commissioner Poole made a motion to accept the Treasurer's Report as read. Commissioner Delp seconded the motion. All were in favor; motion carried.*

**Agenda Item: Approve the purchase of the new Boat 35 vehicle**

As reflected in the approved Seven-Year Strategic Plan, a Ford 250 was ordered during the fiscal year 2021-22; due to product shortages of microchips, there was a delay in delivery. The budget for 2023-2024 allows an opportunity to proactively replace the existing 2009 Chevy Suburban with another Ford F250 Super Duty Crew Cab 4x4 that

would serve as a command vehicle that will provide better response, allowing the district to surplus the 2005 Ford Expedition. Midway Fire District received a quote from Step One Automotive group through their Florida Sheriff Cooperative Purchasing Program for a quoted amount of \$59,127.33 for a 2023 Ford F250 Heavy-Duty Crew Cab 4x4 with a tow package for pulling Boat 35, full exterior light bar and siren, commercial console, and rubber floors. Step One Automotive currently has this vehicle in stock at the Ford dealership in Crestview, Florida. Once the emergency lighting is installed, the truck will be ready for pickup.

*Commissioner Murphy made a motion to approve the purchase of a 2023 Ford F-250 Super Duty Crew Cab 4x4 from Step One Automotive Group for \$59,127.33.*

*Commissioner Poole seconded the motion. All were in favor, motion carried.*

### **Agenda Item: Approve the job description for Rehab Officer/Photographer**

The district currently has someone who unofficially takes photos during emergencies and manages the Midway Facebook page. Steve Clark volunteers his time and covers his own fuel and vehicle maintenance costs. Using his personal vehicle has created challenges with getting to emergencies and gaining access on closed roads. The district intends to equip the 2009 Chevy Suburban as the rehab vehicle to be used by Midway's photographer. This vehicle will also be issued for rehabilitation during emergencies. The person in this position will restock supplies for prolonged incidents and disasters.

*Commissioner Murphy made a motion to approve the job description for a volunteer Rehab Officer/Photographer. Commissioner Poole seconded the motion. All were in favor, motion carried.*

### **Agenda Item: Renewal of the Line of Credit**

Since 2013, Midway Fire District has maintained an open line of credit with Truist Bank formerly SunTrust Bank. This line of credit was established as a safeguard should a natural disaster take place in our area. This allows the ability to mitigate the disaster with its own resources until financial relief from FEMA becomes available. Approval of renewing will extend the maturity date from October 11, 2023, to October 11, 2024. There are no other changes referenced in the Change in Terms Agreement that is dated October 10, 2023.

*Commissioner Delp made a motion to renew the Line of Credit with Truist Bank to extend the maturity date of the \$600,000.00 line of credit loan from October 11, 2023, to October 11, 2024. Commissioner Murphy seconded the motion. All were in favor, motion carried.*

### **Agenda Item: Approve surplus and donation of 2005 Ford Expedition**

In 2005 Midway Fire District purchased a Ford Expedition for the Fire Marshal. The vehicle was used for several years by the on-duty Battalion Chief and then was used for pulling Boat 35. In September, Midway Fire District received a new Ford F250. The delay in the delivery of the F250 resulted in keeping the Expedition longer than anticipated. It is being recommended to surplus the 2005 Ford Expedition and to donate the vehicle over, as is, to Santa Rosa County, Munson Volunteer Fire Department.

*Commissioner Murphy made a motion to approve the surplus and donation of the 2005 Ford Expedition (ID# 1FMPU16505LA48272) to Santa Rosa County, Munson Volunteer Fire Department. Commissioner Labrato seconded the motion. All were in favor, motion carried.*

**Chief's Report.**

**Adjourn:** *Commissioner Murphy made a motion to adjourn the meeting. Commissioner Delp seconded the motion. All were in favor, motion carried. The meeting adjourned at 6:29 PM.*

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**Neal Carter, Chairman**

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**Date**

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**Bob Murphy, Secretary**

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**Date**