

**MIDWAY FIREFIGHTERS' PENSION BOARD QUARTERLY MEETING**  
**ADMINISTRATION MEETING ROOM**  
**Monday, December 19, 2016**  
**10:30 A.M. (CENTRAL TIME)**  
**MINUTES**

**CALL TO ORDER/DETERMINATION OF A QUORUM** - Chairman Phelps called the meeting to order at 10:30 a.m.

**DETERMINATION OF A QUORUM - Roll call**

Chairman Chris Phelps	Present
Vice Chair Mickey Merchant	Present
Secretary Jake Noa	Present
Member Skyler Rowland	Present
Member Robert Simco	Absent

*Also Present:*

Fire Chief Jonathan Kanzigg  
Financial Administrator, Missy Scarborough  
Jeff Blomeley, FL League of Cities (phone)

**APPROVAL OF MINUTES –September 19, 2016 Quarterly Meeting**

*A motion was made by Trustee Jake Noa to approve the minutes of the September 19, 2016 quarterly meeting as written. Trustee Mickey Merchant seconded the motion. All were in favor, motion carried.*

**REPORTS – Jeff Blomeley, FL League of Cities**

Jeff Blomeley shared with the board the following information summarized from the 3rd quarter 2016 report:

Fund beginning balance \$3,906,457.99  
Contributions - \$127,887.34  
Earnings - \$99,749.58  
Distributions \$(6,735.96)  
Expenses - (\$5,875.55)  
Ending balance - \$4,121,483.40

The assumed rate of return for the fund as set by the Midway Fire District Firefighter's Trust Fund Board of Trustees is 7.5%. The Fiscal YTD ending 9/30/16 performance for the 60/40 split was 8.11%; target index was 10.54. The Core and Core Plus funds are the primary reason for the lag behind the target. Both funds are fixed income funds. The 60/40 split holds higher quality funds within the Core and Core Plus sector than the target index. The lesser quality funds have performed better in the short term but not in the long term. The 60/40 split performed at 10.56% as of fiscal year end 9/30/16; the target S&P500 performed at 15.43%. The 60/40 split is made up of many similar investments as the S&P500 in the large cap space but not the same volume ratio. The 60/40 split returned 17.92% for the year end in the small cap space; benchmark returned 14.44%. Small Cap makes up about 11% of the 60/40 allocation as opposed to 39% of the 60/40 is allocated to the large cap sector. The international manager finished the 9/30/16 fiscal year at 4.52% as compared to the benchmark at 9.80% but as of late, the last quarter of 2016, the international manager seems to have turned the corner. The 12/31/2016 performance in the international space came in at 8.99% as compared to the benchmark at 7%. The 60/40 fund has less than 10% allocated to the international manager.

**NEW BUSINESS** - The Midway Fire District Firefighter's Pension Fund Board of Trustees are tasked with adopting an assumed rate of return for the fund each year. *Trustee Jake Noa made a motion to set the expected rate of return for the fund at 7.5%. Trustee Mickey Merchant seconded the motion. All were in favor; motion carried.*

**OLD BUSINESS –**

**PROCESSED DISBURSEMENTS/RETURN OF CONTRIBUTIONS/DEPOSITS**

<b>FL. League of Cities</b>	<b>\$2060.74</b>
3rd quarter 2016 fees	
Administrative fee	<b>\$1,000.00</b>
<b>Missy Scarborough</b>	<b>\$800.00</b>
<b>Retiree benefit payments</b>	
Mark Hill	<b>\$953.09</b>
Maria Perkins	<b>\$1,292.23</b>

**REPORTS, DISCUSSION, AND ACTION/TRUSTEES' REPORTS, DISCUSSION, AND ACTION/REQUESTS FROM THE PUBLIC/EMPLOYEES PRESENT –**

Missy Scarborough requested the quarterly meetings be changed from the current schedule of the third Monday in each quarter ending month. Midway Fire District payroll is processed every other Monday and multiple holidays throughout the year fall on Monday.

*Trustee Mickey Merchant made a motion to set the Pension Board quarterly meeting on the second Tuesday of the quarter ending month at 10:30am. Trustee Jake Noa seconded the motion. All were in favor; motion carried.*

**ADJOURNMENT**

The Chairman adjourned the meeting at 11:20am. The next regular (quarterly) meeting will be Tuesday March 14, 2017 at 10:30am.

Approved:

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Christopher Phelps  
Chairman