



**MINUTES
BOARD OF COMMISSIONERS
REGULAR MEETING
APRIL 12, 2016
6:00 PM**

MEETING CALLED TO ORDER BY COMMISSIONER SZYMANSKI AT 6:00PM. THE PLEDGE OF ALLEGIANCE WAS LED BY COMMISSIONER SZYMANSKI AND INVOCATION WAS LED BY COMMISSIONER COOEY. COMMISSIONER DELP HAD AN EXCUSED ABSENCE.

CONSENT AGENDA

Agenda Item; Approve the minutes from the regular meeting on March 8, 2016. *Commissioner Cooley made a motion to approve the minutes as written for the March 8, 2016 regular meeting. Commissioner Sadler seconded the motion. All were in favor; motion carried.*

ADMINISTRATIVE AGENDA

Agenda Item; Treasurer's Report. Missy Scarborough presented the Treasurer's Report in Commissioner Delp's absence. Missy recommended to continue the monthly payments for the land because there would not be large savings from paying it off. This will leave funds available for any future growth. The District's cash on hand as of March 31, 2016 was \$1,264,764.66. During March the District received \$44,351.51 in ad valorem taxes and \$1,482.00 in Impact Fees. Year to date the District has brought in \$29,657.30 in Impact Fees. There were no unforeseen expenses for the month of March 2016. *Commissioner Sadler made a motion to accept the Treasurer's Report as read. Commissioner Cooley seconded the motion. All were in favor, motion carried.*

Agenda Item; Approve 2016-2020 5yr. Strategic Plan. Commissioner Szymanski tabled the approval of the 2016-2020 5 yr. Strategic Plan to the following month so that all the Commissioners may be present for the discussion and vote.

Agenda Item; Approve radio surplus recommendation. Santa Rosa County recently completed a county wide upgrade to a digital radio system. The previous VHF radios from our old supply are no longer compatible with the new digital radio system. 22 of the

obsolete portable radios have been reassigned to the Midway Fire Academy to be used on the drill ground. There are 15 more radios that were removed from apparatuses and staff vehicles that are now obsolete. Chief Kanzigg presented a recommendation to move the 15 obsolete VHF radios from our old supply to surplus and advertise to the Alabama and Florida Fire Chief's Association the intent to donate the equipment, as is to another fire department. The equipment will be donated on a first come first serve basis.

Commissioner Murphy made a motion to approve the recommendation as written.

Commissioner Sadler seconded the motion. All were in favor, motion carried.

Agenda Item; Approve starting pay adjustment recommendation. A salary analysis of Florida Fire Departments comparing the pay of Firefighter/EMTs with Midway Fire District's starting pay for Firefighter/EMTs, showed that Midway Fire District's starting base pay for Firefighter/EMTs is currently the lowest in the state at \$9.87 per hour.

Midway Fire District staff negotiated a Memorandum of Understanding with the Midway Professional Firefighters Local 4192 to increase the starting pay from a base pay of \$9.87 per hour to a base pay of \$11.00 per hour. This pay raise would require anyone receiving this new pay rate to forfeit one pay raise within the next 2 fiscal years. The increase of the starting base pay to \$11.00 per hour will not have an effect on the current fiscal year budget. *Commissioner Murphy made a motion to approve the recommendation as written. Commissioner Cooley seconded the motion, All were in favor, motion carried.*

Agenda Item; Approve budget workshop meeting date. Midway Fire district commissioners periodically host budget workshops in order to focus specifically on the current and future needs of the community. The Strategic Plan, which is updated annually, commonly referred to as the 5 yr plan, is the governing document which drives the District's financial and budgetary projections. The board will be discussing the 2016-2020 Strategic Plan and looking at how the growth will impact the needs of the community and the District's ability to meet that need. The commissioners will also be discussing Section 218 of the Social Security Administrative Code and how it impacts local government employees and employers. The staff has realized a need to properly document via a Section 218 Modification Agreement the District's intentions and the desires of the current retirement system employees as it relates to Social Security tax. The budget workshop meeting was scheduled for May 5, 2016.

Chief's Report.

Public Comment: No public comment.

Adjourn; *Commissioner Cooley made a motion to adjourn the meeting. Commissioner Sadler seconded the motion. All were in favor, motion carried. Meeting adjourned at 6:45 PM.*

Dave Szymanski, Chairman

Date:

Bob Murphy, Secretary

Date: