



**MINUTES  
BOARD OF COMMISSIONERS  
REGULAR MEETING  
June 14, 2022  
6:00 PM**

**MEETING CALLED TO ORDER BY COMMISSIONER CARTER AT 6:00 PM.  
THE PLEDGE OF ALLEGIANCE WAS LED BY COMMISSIONER CARTER  
AND INVOCATION WAS LED BY COMMISSIONER MURPHY.**

**Public Comment:** No public comment.

**CONSENT AGENDA**

**Agenda Item; Approve the minutes from the May 10, 2022, Regular meeting.**  
*Commissioner Delp made a motion to approve the minutes from the May 10, 2022, regular meeting as written. Commissioner Poole seconded the motion. All were in favor; motion carried.*

**ADMINISTRATIVE AGENDA**

**Agenda Item; Treasurer's Report.** Commissioner Delp presented the treasurer's report. As of May 31, 2022, the fiscal year to date expenses represent 67% of the annual budgeted expenses. The district received \$48,519.37 in impact fees for the month of May. There were no unforeseen expenses for the month of May.  
*Commissioner Murphy made a motion to accept the Treasurer's Report as read. Commissioner Poole seconded the motion. All were in favor; motion carried.*

**Agenda Item; Whirlpool dryer surplus**

The District provides and maintains a washer and dryer for both fire stations that are used to clean the crew members duty uniforms. Station 37's washer machine stopped working in May and a new General Electric stackable washer and dryer set was purchased. At delivery, the washer machine was hauled away but the dryer remained. There is no paperwork with the dryer, but the estimated cost of the dryer is \$250 when purchased. The new stackable washer and dryer unit was purchased at Lowe's for \$1,584.00. It is recommended that the Midway Fire District Board of Fire Commissioners surplus the Whirlpool dryer model number WED4815EW1 to be donated to a local nonprofit, church, or charity.

*Commissioner Murphy made a motion to approve the recommendation to surplus the Whirlpool dryer, model number: WED4815EW1 and to donate it to a local nonprofit, church, or charity. Commissioner Poole seconded the motion. All were in favor, motion carried.*

**Agenda Item; Open any submitted pre-bid packets**

In May a notice was released discussing that Midway Fire District was posting a Request for Qualifications (RFQ) for Station 36 and Station 38. All interested parties were to submit a pre-bid packet by June 13, 2022, by 2:00pm. All packets received would be publicly opened at the June 14, 2022, Regular monthly meeting. Commissioner Delp opened each packet, and the following companies submitted an RFQ:

- Clarkitecture
- STOA Architects
- Quina Grundhoefer Architects
- Townes & Architects
- DAG Architects. Inc.

Once the packets are opened, they will then move forward to the Station Design Committee where they will grade each submittal and proceed to compile their shortlist.

**Chief’s Report.**

*Adjourn; Commissioner Poole made a motion to adjourn the meeting. Commissioner Labrato seconded the motion. All were in favor, motion carried. Meeting adjourned at 6:26 PM.*

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**Neal Carter, Chairman**

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**Date**

\_\_\_\_\_  
**Bob Murphy, Secretary**

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**Date**