



**MINUTES
BOARD OF COMMISSIONERS
REGULAR MEETING
May 14, 2024
6:00 PM**

MEETING WAS CALLED TO ORDER BY COMMISSIONER CARTER AT 6:00 PM. THE PLEDGE OF ALLEGIANCE WAS LED BY COMMISSIONER CARTER AND THE INVOCATION WAS LED BY COMMISSIONER MURPHY.

Public Comment: No public comment.

CONSENT AGENDA

Agenda Item: Approve the minutes from the April 9, 2024 regular meeting.
Commissioner Delp made a motion to approve the minutes from the April 9, 2024, regular meeting as written. Commissioner Murphy seconded the motion. All were in favor; motion carried.

ADMINISTRATIVE AGENDA

Agenda Item: Treasurer's Report. Commissioner Delp presented the treasurer's report. As of April 30, 2024, the year-to-date fiscal expenses represent 48% of the annual budgeted expenses. The district received \$1,776.52 in impact fees for the month of April. There were no unforeseen expenses.
Commissioner Delp made a motion to accept the Treasurer's Report as read. Commissioner Labrato seconded the motion. All were in favor; motion carried.

Agenda Item: Accept FY2023 Audited Financial Report.
Kristen McAllister, partner with Warren Averett, was present at the meeting to present the FY2023 Audited Financial Report to the Midway Fire District Board of Fire Commissioners and to be available to answer any questions or concerns regarding the Audited Financial Report. All accounting policies and practices were found to be consistent and clear with no deficits found during the audit. There was no findings of fraud or illegal acts.
Commissioner Murphy made a motion to accept the FY2023 Audited Financial Report as presented. Commissioner Delp seconded the motion. All were in favor, motion carried.

Agenda Item: Discuss non-ad valorem assessment and approve the contract and uniform collection methodology process with required public advertisements.
A timeline was provided to the Board of Fire Commissioners in order to provide a layout of what is to be expected with deadlines. The public hearing notice was provided for review as well, allowing the Board to be aware of the need for another public hearing to

address Non-Ad Valorem assessment. Direction was needed with the timeline, and to submit the advertisements to the media that notify all requirements are in place. *Commissioner Murphy made a motion to direct leadership to create and submit the appropriate advertisements as required by law. Commissioner Delp seconded the motion. All were in favor, motion carried.*

Agenda Item: Approver intergovernmental agreement between Midway Fire District and Santa Rosa County Property Appraiser

A draft of the contract was provided for review by the board to ensure there were no further questions or concerns, and Chief Kanzigg was requested to sign the agreement on behalf of the board when the contract is finalized.

Commissioner Murphy made a motion to authorize Chief Kanzigg to sign the Intergovernmental Agreement between Midway Fire District and Santa Rosa County Property Appraisers on behalf of the Board of Fire Commissioners. Commissioner Labrato seconded the motion. All were in favor, motion carried.

Chief's Report.

Adjourn: *Commissioner Delp made a motion to adjourn the meeting. Commissioner Labrato seconded the motion. All were in favor, motion carried. The meeting adjourned at 6:38 PM.*

Neal Carter, Chairman

Date

Bob Murphy, Secretary

Date