



**MINUTES
BOARD OF COMMISSIONERS
REGULAR MEETING
August 9, 2022
6:00 PM**

**MEETING CALLED TO ORDER BY COMMISSIONER CARTER AT 6:00 PM.
THE PLEDGE OF ALLEGIANCE WAS LED BY COMMISSIONER CARTER
AND INVOCATION WAS LED BY COMMISSIONER CARTER.**

Public Comment: No public comment.

CONSENT AGENDA

Agenda Item; Approve the minutes from the July 12, 2022, Regular meeting.
Commissioner Delp made a motion to approve the minutes from the July 12, 2022, regular meeting as written. Commissioner Poole seconded the motion. All were in favor; motion carried.

ADMINISTRATIVE AGENDA

Added Agenda Item; Review listing for old Station 36 property on Gulf Breeze Pkwy, Parcel 27-2S-28-0000-00414-0000. On July 13, 2021, the Board of Fire Commissioners approved placing the 1.15 acres of land originally intended for the future Station 36, into surplus and to be listed by Commercial Realtor Nancy Brown with the intention to apply the proceeds of the sale toward the remaining balance of the purchase of the new land that was approved for purchase on the north side of Highway 98, just east of Ronnie's Carwash. Commercial Realtor Nancy Brown originally started our listing while contracted with Holley Properties when the property parcel 27-2S-28-0000-00414-0000 was first listed. The contract has since expired and Nancy is now contracted through ERA Real Estate, since no contact had been made to renew the listing with Holley Properties, Nancy presented new information to update the Board of the current market and where the asking price stands. Nancy completed a comparative market analysis in which she recommended keeping the asking price at \$220,000.00. The property listing would be renewed for one year, at a 6% commission through ERA Real Estate.
Commissioner Murphy made a motion to approve Nancy Brown to list the old Station 36 property on Gulf Breeze Parkway, Parcel 27-2S-28-0000-00414-0000, with ERA Real Estate for one year at 6% commission for \$220,000.00. Commissioner Poole seconded the motion. All were in favor; motion carried.

Agenda Item; Treasurer's Report. Commissioner Delp presented the treasurer's report. As of July 31, 2022, the fiscal year to date expenses represent 74% of the annual budgeted expenses. The district received \$779.12 in impact fees for the month of July. There were no unforeseen expenses for the month of July.

Commissioner Murphy made a motion to accept the Treasurer's Report as read. Commissioner Labrato seconded the motion. All were in favor; motion carried.

Agenda Item; Approve recommendation for selecting an architectural firm for Station 36 & Station 38. Leading into this agenda item, Commissioner Richard Delp wanted to add to the record that he would be recusing himself from any discussion and voting that will take place on this topic due to current business relationships with firms that have submitted interest in this project. At the July Regular Meeting, The shortlist of architectural firms was presented to the Board of Commissioners where the shortlist was accepted. After the shortlist was accepted by the Board, Chief Jonathan Kanzigg then coordinated with each firm to set up interviews with each of them. After interviewing all three firms on the shortlist, Chief Kanzigg formulated a recommendation for the Fire Commissioners to negotiate a contract and fees with Townes Plus Architects to design and oversee construction of future fire stations 36 and 38.

Commissioner Labrato made a motion to approve the recommendation to approve the Fire Chief and Chairman to negotiate a contract and fees with Townes Plus Architects to design and oversee construction of future fire stations 36 and 38. Commissioner Murphy seconded the motion. Commissioner Richard Delp recused himself from any discussion and voting on this topic, all else were in favor; motion carried.

Agenda Item; Approve the budget the BOC intends to adopt as the FY2023 Tentative Budget. Discussions were held to address any outstanding questions, concerns or comments on the upcoming TRIM hearing before providing direction to the Administrative Staff to draft the resolutions for the upcoming hearing.

Commissioner Murphy made a motion to approve the FY2023 budget of \$7,712,154.00 to be presented for adoption at the FY2023 1st Budget Hearing. Commissioner Delp seconded the motion. All were in favor, motion carried.

Agenda Item; Discuss the term sheet for upcoming line of credit renewal. The current line of credit is based off the Prime rate index. This rate is the interest rate in which banks lend money to consumers. This line of credit held by Midway Fire District has a maturity date of 9/9/2022 unless a formal commitment letter has been issued prior to this date. The line of credit in discussion is \$600,000.00 with an interest rate of Prime +2%.

Commissioner Murphy made a motion to approve the Truist term sheet to renew the current line of credit. Commissioner Labrato seconded the motion. All were in favor; motion carried.

Chief's Report.

Adjourn; *Commissioner Murphy made a motion to adjourn the meeting. Commissioner Labrato seconded the motion. All were in favor, motion carried. Meeting adjourned at 7:21 PM.*

Neal Carter, Chairman

Date

Bob Murphy, Secretary

Date